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## Local Outreach Leader Information Packet

### Becoming a Local Ministry Outreach Director

Thank you for your interest in starting and leading a new outreach through New Life Church Local Ministries. Local directors, leaders and teams are vital to fulfilling our local mission to love our people and our greater New Life vision to worship, connect, and serve. Our desire is that the ways we engage our city with love are a reflection of God's heart for his people, the true needs in the city, and the passions of our leaders and congregation. In order for us to equip you as a director for effective and sustainable outreach in our city, we ask that you submit your proposal, undergo an approval process, and meet all requirements of a local ministry director before beginning your outreach. This is to ensure that you are not only prepared for the leadership experience ahead of you, but also that you are supported and encouraged along the way.

We are so glad your heart has been touched for others!

Please read through the entire outline and become familiar with all steps, requirements, and responsibilities of Local Ministry leadership before embarking on this approval process. Please also be aware that although this outline summarizes the start-up process, the approval for new ministries is always prayer-driven and Spirit-led and therefore subject to the discretion of pastoral leadership.



## What is Local Ministries At New Life Church?

**Mission** Inspire and equip New Life Church members to love and serve people in a manner that reflects the nature and character of God. We will remain especially focused on loving orphans, widows, military families, the underserved, and the Knob Hill area.

**Vision** The culture at New Life Church is such that loving people is the norm.

**Strategy**

- Develop and Support Local Directors, Leaders, and Teams
- Partner When Possible
- Provide opportunity for every New Life Church member to serve locally

## First Things First

### **Pray.**

Every single outreach is guided and initiated by prayer and we will always begin an outreach by praying. This is to ensure the outreach is not only a good idea, but is guided by the Father and intentional.

### **Prayerfully consider:**

- ✓ Is God leading me towards starting a new local outreach?
- ✓ What has God been speaking to me about this idea through His Word?
- ✓ Who will be my support system I can lean on and trust?
- ✓ Am I willing and able to be committed to this ministry long term?
- ✓ Do I have the capacity in my life to do this with excellence?
- ✓ Do others around me affirm this as a good idea for me right now?



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## Leadership Expectations

### What am I signing up for?

We want you to know exactly what to expect in the months to come. So you aren't caught off guard, here is what we expect from you as a director:

- ✓ Consistently pray for Local leadership and teams, for the people of our city, and to ask God how you can continue to love your people.
- ✓ Complete a Dream Team Application.
- ✓ Maintain a posture of humility and a teachable heart in serving.
- ✓ Maintain focus in outreach.
- ✓ Be willing to adapt and change.
- ✓ Be transparent and honest with Local staff and team.
- ✓ Serve in capacities that correlate to your identity.
- ✓ Read and uphold the local values.
- ✓ Complete CERVIS volunteer management training.
- ✓ Participate in the prayer, planning, implementation, and follow up of your outreach, which may include interviewing and training volunteers.
- ✓ Be ready and willing to serve no more and no less than the agreed amount per month.
- ✓ Consider and equip leaders to lead with you and after you.
- ✓ Lead teams of volunteers.
- ✓ Attend 4 of 6 leadership meetings per year.



## How will I be assisted by Local?

You don't have to have all the skills or know how to be a director. While basic qualifications are necessary, a heart and passion for others, a willingness to serve, and a genuine relationship with Christ set the groundwork for a successful director and team. We recognize you may need training, support, resources and guidance as the outreach gets going. We are committed to supporting you in the following ways:

### **New Life Church Support**

Each outreach looks different and requires different things. Local is committed to supporting you with appropriate and necessary resources New Life Church offers through local ministries. This includes but is not limited to printing, design, volunteer management, meeting space, web exposure, platforms for communication, financial resources, department partnerships, and pastoral oversight.

### **Local Leadership Meetings**

A time for team directors and leaders to be inspired, encouraged, and equipped. Prayer, storytelling, and training will always be a part of these meetings. Leadership Meetings *occur every other month. Team Directors must attend 4 of 6 per year.*

### **Ongoing Training and Teaching**

Training will be given according to specific needs of director and outreach. Training may include one on one, national trainings, leadership equipping workshops, pastoral counseling, etc.

### **One on One Meetings with Leadership**

Pastoral oversights and consistent support is available and encouraged for directors.

### **Yearly Retreat**

Local's yearly Leadership Retreat is an opportunity to be refreshed and renew vision through prayer, discussion, relationships, and fun.



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## Local Ministries Leadership Structure

Leaders are servants to those they are leading. In the end, we work as if serving the Lord and not man. We lead from underneath- serving as examples and with grace and love rather imposing leadership. In the end, it is Christ we are encountering when we engage the least of these. With this in mind, allow prayer and love to be your guides as you lead your teams.





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## New Local Ministry Proposal

Name of your proposed ministry

Applicant's Full Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

\*\*\* Please keep in mind this proposal is meant to be a cornerstone for consistent, sustainable outreach that is Christ centered and healthy both for you as a leader as well as the people you are reaching out to. If you have not thought about the details in this proposal, that is okay! Allow this process to be a fun, prayer led, passion driven experience. We (local) are more than willing to talk through this proposal or explain any of the questions.

**Mission Statement.** This is what the outreach does. For example: *“train parents of underprivileged families in Colorado Springs with adequate job skills to become employed”*.

**Vision Statement.** This is the long-term big picture of the desired result of your outreach. For the above example, a vision may be *“to eliminate unemployment in Colorado Springs through Biblical principles”*.



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**Name:**

**Strategy Statements.** These are the how of the what – these will be the means by which your mission is carried out and your vision actualized. For the above example: *Hold 3 Job Skills festivals a year, teach families how to pray together, and network with local businesses to provide job opportunities.*

**What is the community need being met?**

**Why do you want to lead this outreach?**



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**Name:**

**Summarize the function of the ministry in one paragraph.** What happens in the ministry and how does it work? What does the ministry look like once it is up and running?

**How do you feel you have been called to this ministry?**

**Please give the name, email address and phone number of at least one Prayer Partner.** This person(s) have committed to praying for you, your family, and this outreach.





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**Name:**

**Please give the names, email addresses and phone numbers of at least 2 Ministry Partners.** These are people committed to supporting this outreach in some capacity.

✓

✓

**Do you have any concerns or questions?**

Local will contact you to follow up with an interview. Thank you for sharing your heart and vision with us, and for stepping out in faith to seek the peace and prosperity of our city!

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